



Minutes of IQAC Meeting-3

Venue : Board Room

Date & Time : 03-01-2022, 2 pm

The following members were present:

1	Dr. A. Saravanan, Principal	6	Mrs. C. Pearlin, HoD / CIVIL
2	Dr. P. Ramesh, Dean Administration	7	Mrs. R. Selvi, AP / CSE
3	Mr. J. Srinivasan, HoD / BME	8	Dr. P. Arunachalam, HoD / S&H
4	Mr. G. Gandhi Jabakumar, HoD / CSE	9	Mr. S.K. Vijai Anand, AP / CSE
5	Mr. R. Ashok Kumar, HoD / MECH		

Agenda No. 1: To review and confirm the minutes of last meeting

The last IQAC meeting was held on 07-10-2021. The minutes of meeting were readout with a formal discussion and confirmed by the IQAC members.

Agenda No. 2: Academic Calendar for Even Semester

The Principal informed the members the need to plan for activities for the upcoming even semester for higher semester students for preparation of academic calendar.

Agenda No. 3: Renovation of Sports Complex

The Principal informed the Dean to prepare budget plan for improving sport facilities in the campus so that inter / intra college tournaments can be conducted efficiently.

Agenda No. 4: Conduction of Value-Added Courses

The Principal instructed the Heads of CSE and BME department to prepare schedule for implementation of approved value-added courses.

Agenda No. 5: Commencement of Student Activities

The Principal informed that all departments must start inaugural of student associations, conduct activities and to motivate students to participate in Hackathons.

Principal

Dr. A. SARAVANAN
M.Tech., Ph.D. MIE, MISTE, MIAENG

PRINCIPAL

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Action Taken Report
(For IQAC meeting held on 03-01-2022)

S. No	Agenda Item	Resolution	Action taken
1	Review of minutes of last IQAC meeting	Minutes of meeting confirmed.	Noted
2	Academic Calendar for Even Semester	Calendar to be prepared in line with academic and assessment schedule of Anna university	Instructions given to HoDs to provide schedule of departmental co-curricular activities to academic coordinator
3	Renovation of Sports Complex	Dean Administration to prepare budget for renovation	Budget has been approved for Cricket ground to be renovated with cricket pavilion and other grounds to be modernized.
4	Conduction of Value-Added Courses	CSE and BME HoDs to prepare course plan	Course plan and schedule to be worked out for value-added courses Kotlin Programming and Robotics in Biomedical Engineering
5	Commencement of Student Activities	Student Associations to be launched and activities to be conducted through it	CSE student association GNOSIS to be inaugurated and student teams motivated for Smart India Hackathon (SIH 2022).



Principal
Dr. A. SARAVANAN

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Copy to

1. The Chairman/Correspondent/Joint-Correspondent
2. IQAC Members

