



Minutes of IQAC Meeting-4

Venue : Board Room

Date & Time : 04-04-2022, 2 pm

The following members were present:

1	Dr. A. Saravanan, Principal	6	Mrs. C. Pearlin, HoD / CIVIL
2	Dr. P. Ramesh, Dean Administration	7	Mrs. R. Selvi, AP / CSE
3	Mr. J. Srinivasan, HoD / BME	8	Dr. P. Arunachalam, HoD / S&H
4	Mr. G. Gandhi Jabakumar, HoD / CSE	9	Mr. S.K. Vijai Anand, AP / CSE
5	Mr. R. Ashok Kumar, HoD / MECH		

Agenda No. 1: To review and confirm the minutes of last meeting

The last IQAC meeting was held on 03-01-2022. The minutes of meeting were readout with a formal discussion and confirmed by the IQAC members.

Agenda No. 2: Review of Anna University Nov/Dec 2021 results

HoDs of all department presented Anna university result analysis for Odd semesters (3/5/7) with in-depth analysis. All members suggested measures to improve overall pass percentage of the institution.

Agenda No. 3: Conduction of Symposium & Cultural

All members concurred that a National Level Technical Symposium and Cultural Fest with the coordination of student associations should be conducted before model exams.

Agenda No. 4: Initiatives to improve Student Placement

The Training and Placement Head Mr. Srinivasan briefed about initiatives taken for student placement. It was proposed to have more MoUs and to initiate foreign language courses.

Agenda No. 5: Discussion of Curricular aspects in regulation 2021

The curricular aspects of new regulation R2021 was discussed by all members. Faculties must undergo FDPs for new courses and laboratories must be upgraded


Principal

Dr. A. SARAVANAN
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Action Taken Report
(For IQAC meeting held on 04-04-2022)

S. No	Agenda Item	Resolution	Action taken
1	Review of minutes of last IQAC meeting	Minutes of meeting confirmed.	Noted
2	Review of Anna University Nov/Dec 2021 results	Members suggested measures to improve overall pass percentage of the institution.	Explanations were sought from faculties for poor/average performance and corrective measures were suggested and to be monitored by HoD.
3	Conduction of Symposium & Cultural	National Level Technical Symposium and Cultural Festival to be conducted before model exams.	Event schedule and Budget plan for Symposium and Cultural were tentatively finalized and student / faculty coordinators for each event was assigned.
4	Initiatives to improve Student Placement	Proposed to have more MoUs and to initiate foreign language courses.	German language training program to be conducted this week and HoDs along with T&P cell to improve industry-academia tie-up through MoUs.
5	Discussion of Curricular aspects in regulation 2021	Faculties must undergo FDPs for new courses and laboratories must be upgraded	Faculties were instructed to register for FDPs. Lab In-charges and System admin were instructed to ensure that labs are upgraded to meet R2021 requirements.

(Signature)
4/4/22

Principal
Dr. A. SARAVANAN
M.Tech., Ph.D. MIE, MISTE, MIAENG
PRINCIPAL

Copy to

1. The Chairman/Correspondent/Joint-Correspondent
2. IQAC Members

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